

How to edit resident details in Manage.



Scan the QR code for more user guides.

swift

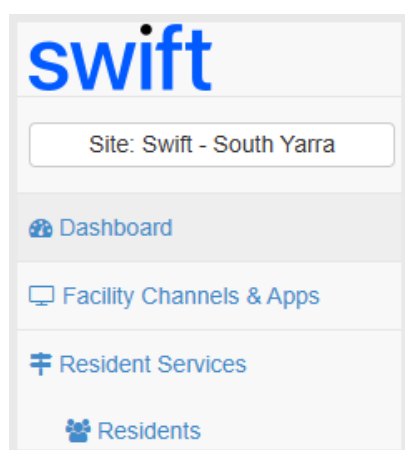
How to edit resident details in Manage.

Swift Manage is where you can edit all resident details for My Family My Community (MFMC). This includes Resident name, room number, date of birth, and location (room).

Step 1.

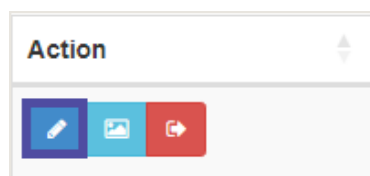
Login to Swift Manage: <https://manage.swiftnetworks.tv/login>

Step 2.



Select Resident Services > Residents.

Step 3.



Under the Action column, select the pencil (Edit) icon.

Step 4.

Make any required changes to Location (room), Name, Title or Date of Birth.

Step 5.

Select Submit.