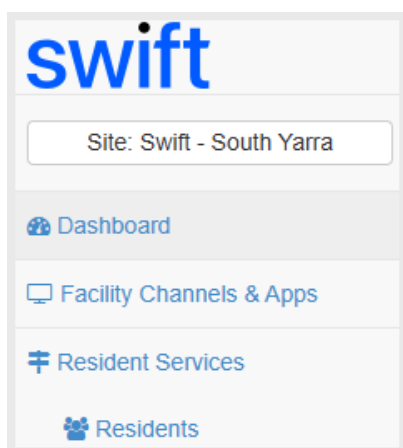# How to add resident details in Manage.

How to add resident details in Manage.
Swift Manage is where you can add all resident details for My Family My Community (MFMC). This includes Resident name, room number, date of birth, and location (room).

Step 1.

Login to Swift Manage: https://manage.swiftnetworks.tv/login

Step 2.

Select Resident Services > Residents.

Step 3.

Choose +Add Resident.

Step 4.

Enter Title, First and Last name, Date of birth, Location.

Step 5.

Select Submit. A Pairing Code is automatically generated for your resident.